

TerraFund Cohort 3 Project Establishment Fields

Step 1: Project Overview			
Field	Answer pre-filled?	Field Type	Guidance
PROJECT NAME*	Yes	text	<p>Please choose a short (3-8 words), descriptive name that indicates the core objectives of your project.</p> <p>Examples: “Tree Planting for River Malewa Water Quality Improvement” or “Restoring Native Species in Gishwati-Mukura.”</p>
PROJECT COUNTRY*	Yes	Drop-down single select	
PROJECT LEVEL 1 ADMINISTRATIVE AREA(S)*	Yes	Drop-down multiselect	<p>This drop-down menu will populate based on the country you selected above. Update as needed to reflect the Level 1 administrative areas in your finalized contract.</p> <p>Depending on your country, Level 1 administrative areas may be known as a region, province, or county.</p>
PROJECT LEVEL 2 ADMINISTRATIVE AREA(S)*	Yes	Drop-down multiselect	<p>This drop-down menu will populate based on the Level 1 administrative area(s) you selected above.</p> <p>Update as needed to reflect the Level 2 administrative areas in your finalized contract.</p> <p>Depending on your country, Level 2 administrative areas may be known as districts, communes, or conservancies.</p>
PROJECT OBJECTIVES*	Yes	text	<p>This section should provide enough information that someone outside of your organization could easily understand the scope of your project, the restoration and community engagement approaches you will take, and the major impacts toward which you are working.</p>
PROJECT TIMELINE*	Yes	text	<p>Describe in detail your project's workplan. Milestones should include, but are not</p>

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			<p>limited to: planning, site preparation, planting, maintenance, and monitoring. You should not propose that additional land be brought under restoration or trees planted in any year after 2027. You will be updating us on the progress of your project and this timeline during your 6 month reports.</p> <p>Please refer to this timeline guidance if needed</p>
RESTORATION START DATE*	No	Date	Please indicate the date when you expect to first begin tree planting or other major restoration activities for this project.
RESTORATION END DATE*	No	Date	Please indicate the date when you expect tree planting or other major restoration activities for this project to be completed.
PROJECT BUDGET*	Yes	Number	This number should reflect the project total in your finalized contract.
DETAILED PROJECT BUDGET (upload)*	Yes	Document upload	Please upload the detailed project budget that was approved in your finalized contract.
PROJECT PARTNERS	No	text	<p>Please outline all of the organizations that will be supporting you with your project implementation and the specific roles each organization will play.</p> <p>For example, if your organization will be partnering with a community organization to run nurseries, or conduct community engagement or sensitization activities, you could outline their roles here.</p> <p><i>Please note: If your project is being implemented by a formalized consortium of organizations, select “Yes” in the next question and provide details about your consortium’s plan of operations and partnership agreements. Please do not list official consortium partners in this response, as those partners will be</i></p>

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			<i>captured in the consortium section that follows.</i>
IS THIS PROJECT PART OF A CONSORTIUM?*	Yes	y/n	Please indicate if this project will be implemented in a formal consortium arrangement with other organizations.
CONSORTIUM PROJECT IMPLEMENTATION DETAILS*	No	text	Provide a high-level summary of the roles and responsibilities of each partner, including the restoration targets for each implementing partner.
CONSORTIUM PARTNERSHIP AGREEMENTS*	No	Document upload	Please upload any existing or newly signed partnership documents, e.g. a Memorandum of Understanding, between the consortium organizations. Your documentation should explain that your organization has the right to represent the consortium.

Step 2: Tree Restoration Goals			
Field	Answer pre-filled?	Field type	Guidance
ESTIMATED TREES GROWN	Yes	n/a	Press the + sign to expand this section and enter your project's details.
TREES PLANTED BY YEAR*	Yes	Number	
TREES PLANTED BY STRATEGY*	No	Number	
ESTIMATED SURVIVAL RATE OF PLANTED TREES*	Yes	Percentage	This should represent the percentage of planted trees that you anticipate will survive 6 years after planting.
TREES PLANTED BY SPECIES*	Yes	Species input/number	Please indicate by species the trees that your project will plant, in alignment with your finalized contract. Please search for the scientific name of each species, then press the + sign to add that species to your list, and specify the number to be

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			planted. If you do not know or cannot find the scientific name, you can use a common name of the species for now (simply enter the common name in the search bar, and use the + button to add it to your list).
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Step 3: Land Restoration Goals			
Field	Answer pre-filled?	Field type	Guidance
ESTIMATED HECTARES RESTORED*	Yes	n/a	<p>A hectare of land restored is defined as the total land area measured in hectares that has undergone restoration intervention. This includes areas with active tree planting and/or natural regeneration. Example: If a 10-hectare project area includes 5 hectares of active tree planting and 5 hectares where natural regeneration is being facilitated, then 10 hectares of land are considered restored. Only count land that has benefitted from tree-based restoration techniques in your total. Please be as accurate as possible.</p> <p>Press the + sign to expand this section and enter your project's details.</p>
HECTARES RESTORED BY YEAR*	Yes	Number	
HECTARES RESTORED BY STRATEGY*	Yes	Number	
HECTARES RESTORED BY TARGET LAND USE TYPE*	Yes	Number	
LAND TENURE REGIME*	Yes	Multiselect	Indicate which of the following land tenure arrangements govern the proposed project area. If there are

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			<p>multiple types of land use or ownership systems in these areas, select all that apply. The land tenure types are defined as follows:</p> <ul style="list-style-type: none"> • Private: Land owned by individuals or firms. • State: Land owned by the government. • Communal: Land owned by communities. <p>If needed, please refer to this detailed guidance for additional support</p>
PRIOR AGREEMENT WITH LANDOWNERS THAT ALLOWS ACCESS TO THEIR LAND FOR THIS RESTORATION PROJECT	Yes	Dropdown single select	Please select the option that best describes the prior agreement to gain access to the land to do restoration activities under this project.
PLEASE UPLOAD THE WRITTEN LETTER OF SUPPORT	Yes	Document upload	

Step 4: Siting Strategy			
Field	Answers pre-filled?	Field type	Guidance
PLEASE SELECT THE SITING STRATEGY THAT BEST DESCRIBES YOUR PROJECT	Yes	Dropdown single select	<p>For reference, TerraFund defines siting strategies as follows:</p> <ul style="list-style-type: none"> • Concentrated: Larger restoration areas, the average size of each is greater than 3 hectares and there are fewer than 50 total areas. Examples: Parcels of gazetted forest designated for restoration by the government, blocks of land

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			<p>owned by your organization, or larger patches of community land.</p> <ul style="list-style-type: none"> • Distributed: Smaller restoration areas, the average size of each restoration area is less than 3 hectares and there are more than 50 total areas. Example: A project distributing seedlings to many smallholder farmers for agroforestry. • Hybrid: A mix of both the concentrated and distributed categories. Example is a project that is mostly distributing seedlings to individual farmers in five villages but is also working with the community to restore twenty hectares of a degraded community forest. <p>For more details, review our Siting Strategy Guide in Zendesk.</p>
PLEASE EXPLAIN WHY YOU CHOSE THE SITING STRATEGY ABOVE	No	text	If you are unsure about which siting strategy to choose, you can also outline the questions you have here. The more information provided, the better we can help advise your project.

Step 5: Nursery Strategy			
Field	Answers pre-filled?	Field type	Guidance
NURSERY SEEDLING PROCUREMENT*	No	Dropdown single select	<p>Please indicate if you will be growing your own nursery seedlings, if you will be sourcing your seedlings by subcontracting externally, such as through a government agency, or if you will be directly purchasing your seedlings from a third party.</p> <p>If you are directly purchasing seedlings, you will not be asked to complete nursery profiles and provide seedlings</p>

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			grown targets. You may leave the fields below as 0
NUMBER OF NURSERIES*	No	Number	<p>Please indicate how many nurseries you plan to create or expand as a part of this project.</p> <p>If you are directly purchasing seedlings, rather than building, expanding, or managing your own nurseries, you may leave the field below as 0.</p>
SEEDLINGS GROWN GOAL	No	Number	<p>Please indicate the number of nursery seedlings you expect to grow during the project timeline.</p> <p>If you are directly purchasing seedlings, rather than raising them in your own nurseries, you may leave the field below as 0.</p>
SEEDLING SOURCE	Yes	text	Describe how your proposed project will source the seedlings used to restore your restoration sites. If you know the names of specific nurseries or seedling producers, such as government agencies, include them in your response.

Step 6: Jobs and Volunteers Goals			
Field	Answers pre-filled?	Field type	Guidance
GOAL: NEW PAID JOBS CREATED*	Yes	Number	<p>A “job” is defined as a set of tasks and duties performed by one person aged 18 or over in exchange for pay, profit, or benefit for at least one hour during a given week. In this tally, include all proposed full-time and part-time jobs that would be created directly by this project and that your organization would pay for. Do not include volunteers or project beneficiaries that are not paid</p>

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			<p>directly by your organization. Note that TerraMatch does not support projects that directly employ people under 18 years of age.</p> <p>Press the + sign to expand this section and enter your project’s job creation targets by gender and age category.</p>
DESCRIPTION: NEW PAID JOBS CREATED *	No	text	<p>Describe how you came to this goal, noting if you built on past experience with this type of restoration work, or within this landscape to estimate the jobs that would be created, and how you intend to collect information to report on this goal.</p>
GOAL: VOLUNTEERS ENGAGED*	Yes	Number	<p>A "volunteer" is defined as an individual that freely dedicates their time to the project because they see value in doing so, but does not receive payment for their work.</p> <p>Press the + sign to expand this section and enter your project’s volunteer engagement targets by gender and age category.</p>
DESCRIPTION: VOLUNTEERS ENGAGED*	No	text	<p>Describe how you came to this goal, noting if you built on past experience with this type of restoration work, or within this landscape to estimate the volunteers that would be engaged, and how you intend to collect information to report on this goal.</p>

Step 7: Community Engagement Goals

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Field	Answers pre-filled?	Field type	Guidance
COMMUNITY ENGAGEMENT PLAN	Yes	text	Please describe your project's approach to engaging local communities; who are the stakeholders in your restoration areas, how will they be impacted by the restoration project, how will you engage them and involve them in decision-making during the course of the project?
GOAL: DIRECT BENEFICIARIES*	Yes	Number	Please estimate the total number of people that you believe will receive direct benefits from the project. A “direct beneficiary” is defined as anyone who would derive a direct benefit from your proposed project, excluding your organisation’s employees.
DESCRIPTION: DIRECT BENEFICIARIES	No	text	Describe how you came to this goal, noting if you built on past experience with this type of restoration work, or within this landscape to estimate the beneficiaries that would be reached, and how you intend to collect information to report on this goal.
PLEASE SELECT THE INCOME GENERATING INITIATIVES THAT THIS PROJECT WILL IMPLEMENT*	Yes	Dropdown multiselect	Select one or multiple of the options from the dropdown menu below.
GOAL: INDIRECT BENEFICIARIES*	Yes	Number	Please estimate the total number of people that you believe will indirectly benefit from the project, for example, through improved soil or water quality, or members of the households or communities of the individuals included in the above tally of local

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			community members who directly received benefits.
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Step 8: Additional Information		
Field	Answers pre-filled?	Guidance
UPLOAD ADDITIONAL PROJECT FILES	Yes	Please add any additional files that may help inform the TerraFund project management team, including impact reports and studies conducted about your landscape. After you upload a file, indicate if you would like it to be publicly available or available exclusively to your organization and TerraMatch administrators.