

Site Report Guidance

The Site Report is submitted every six months to provide updates on restoration activities undertaken at each restoration site. The report helps track restoration progress, document activities implemented on the ground, monitor tree survival and maintenance efforts, and capture evidence of landscape restoration over time.

The Site Report is composed of five sections:

1. General Site Updates
2. Planting Progress
3. Assisted Natural Regeneration (ANR) Progress
4. Maintenance and Monitoring
5. Photos and Videos

If restoration activities have not yet started on a site, you may submit a Nothing to Report submission. However, once restoration activities have started, a Site Report must be submitted during each reporting period

For projects with multiple restoration sites, each site must be reported separately. Information submitted should correspond only to the specific site being reported. Ensure that all reported activities, tree counts, photos, survival assessments, and site updates accurately reflect the conditions and activities undertaken at that particular site.

1. General Site Updates

This section is used to provide general updates about the restoration site, including the current stage of restoration activities and any changes to the site boundaries or restoration area since the previous reporting period.

Question: Which of the following options best represents the stage of restoration work at this site?

Please identify the current stage of restoration activities, including tree planting and assisted natural regeneration (ANR), at this site as of this reporting period.

The five restoration stages used in TerraMatch are defined below:

- **Not Started** - have not yet begun restoration activities but expect to in future reporting periods

- **In Progress** - currently actively undergoing restoration activities and expect to continue in future reporting periods
- **Replacement Planting** - have not planted any new trees during this reporting period, only replacing dead or damaged trees
- **Completed** - have completed all restoration activities and do not expect to continue restoration activities in future reporting periods
- **No Restoration Expected** - have not begun restoration activities and will not undergo any restoration activities in future reporting periods

Question: Have there been any updates to your restoration site or site boundaries in the last six months?

Select **"Yes"** if there have been any changes to the restoration site since the previous reporting period, including changes to the restoration area, site boundaries, site location, addition or removal of land parcels, relocation of restoration activities, or any approved or planned future changes. Select **"No"** if there have been no changes to the restoration area, site boundaries, or site location.

Question: Describe the updates to your restoration site or site boundaries in the last six months.

Provide details of any changes made or planned for the restoration site during the reporting period. Describe what changed, why the change was necessary, and whether it affects the restoration area, site boundaries, or site location. Also include any anticipated future changes that may affect the site. Examples may include expansion or reduction of the restoration area, relocation of restoration activities, boundary adjustments following community consultations or landowner agreements, or updates to site polygons reflecting approved changes. If no changes have occurred, indicate that there have been no changes to the site.

2. Planting Progress

This section captures any new tree or non-tree planting activities undertaken on the site during the reporting period. Only report planting completed within the last six months. All species should be reported using their **scientific names** and must align with the species approved in your contract, restoration plan, or any approved species changes.

Question: Did you plant any trees on this site this reporting period?

Select **"Yes"** if new trees were planted during this reporting period and **"No"** if no new tree planting occurred.

Question: Trees Planted by Species

Report the number of trees planted by species during this reporting period. Use **scientific names only** and only include trees that have not been previously reported for this site. [Please refer to this article about How to Add Species to Your Site Reports on TerraMatch](#)

Question: Did you plant any non-tree species on this site this reporting period?

Select **"Yes"** if non-tree species were planted during this reporting period and **"No"** if no non-tree planting occurred. Please refer to this [Tree and Non-Tree Classifications guidance](#)

Question: Non-Tree Species Planted

Report the number of non-tree species planted during this reporting period using **scientific names only**. Only include species that have not been previously reported for this site.

3. Assisted Natural Regeneration (ANR) Progress

This section should only be completed if restoration on the site includes **Assisted Natural Regeneration (ANR)**. Assisted natural regeneration is an approach to restoring land and supporting the recovery of vegetation by eliminating threats (i.e. grazing, fire, invasive species) that prevent natural regrowth from seeds and roots already present in the soil or from natural seed dispersal from nearby trees. Depending on the restoration site ANR can include planting trees. Common ANR practices include controlling grazing, establishing firebreaks, removing invasive species, protecting natural seedlings, and fencing restoration areas. [Learn More about ANR Here](#)

Question: Are you implementing Assisted Natural Regeneration (ANR) practices to restore trees on this site?

Select **"Yes"** if restoration activities on this site include ANR practices and **"No"** if restoration is being achieved solely through tree planting or other non-ANR approaches.

Question: Select the ANR practices that you undertook on this site

Select all ANR interventions implemented on the site during the reporting period.

Example: *Drop down multi-select*

Fencing, fire breaks, exotic plant removal (cutting, uprooting, debarking), locating and protecting samplings, marking seedlings, grass pressing, enrichment planting, etc.

Question: Please describe activities undertaken for each of the ANR practices and interventions on this site

Describe the ANR activities undertaken during the reporting period and quantify them wherever possible. Include details such as the area protected, length of fencing established, number of invasive species removed, firebreaks created, grazing controls implemented, or other actions taken to support natural regeneration. *Please use a maximum of 90,000 characters*

Example: *During the reporting period, 15 hectares under assisted natural regeneration were protected from grazing through community agreements and the installation of 500 meters of fencing, with an additional 1.5–2 km of fencing planned to fully secure the restoration area. The project also removed invasive *Lantana camara* from approximately 8 hectares and established 2 kilometers of firebreaks to reduce wildfire risks. Monthly monitoring visits were conducted to assess natural regeneration, identify threats, and track the effectiveness of the ANR interventions.*

Are there any new trees or naturally regenerating trees observed in the areas under ANR?

Select **"Yes"** if naturally regenerating trees have been observed in the ANR area and **"No"** if no regenerating trees have been observed or counted during the reporting period. **Note:** The number of regenerating trees should only be reported at the end of **Year 1, Year 3, and Year 6** of the project.

Counted trees should be added to each established permanent monitoring plot established for your project. Please coordinate with the project manager to ensure the monitoring plots are set up before reporting.

Please provide geotagged photos to document ANR activities

Upload clear geotagged photos showing ANR activities undertaken on the site. Photos should include before-and-after photos of ANR interventions such as fencing, firebreak establishment, invasive species removal, grazing management, or evidence of natural regeneration. [Learn how to submit High-Quality Photos on TerraMatch](#)

Trees Regenerating by Species

Report the number of naturally regenerating trees observed by species. Use **scientific names only** and only report regeneration counts when required under the project's monitoring schedule

Note:

- There are specific reporting guidelines for “naturally regenerating trees” depending on whether the project is doing a mixture of tree planting and ANR or ANR exclusively.
- Projects that **use ANR exclusively** should not report any numbers under the “Number of trees planted” indicator.
- Projects that use **ANR and tree planting through enrichment planting or direct seeding** should report under the “Number of trees planted” and “Number of trees naturally regenerated” indicators. The “Number of trees naturally regenerated” should include any of the newly regenerating trees for each site with ANR Intervention.
- New trees of 50cm-130cm should only be reported as naturally regenerated trees

4. Maintenance and Monitoring

This section captures activities undertaken to maintain restoration sites and monitor restoration progress. Maintenance activities help improve tree survival and growth, while monitoring activities help assess the effectiveness of restoration efforts and inform any necessary management actions.

Have you begun to monitor the restoration activity on this site?

Select **"Yes"** if you have started monitoring tree survival, growth, or overall restoration progress on this site. Select **"No"** if monitoring activities have not yet begun.

What percentage of trees grown by this project have survived to date on this site?

Report the current survival rate of trees on the site as a percentage between 0% and 100%, following the [Tree Survival Count Guidelines](#) where applicable.

How did you calculate this survival rate?

Describe the method used to calculate the survival rate, including when the assessment was conducted and whether a census or sampling approach was used. *Please use a maximum of 90,000 characters*

Example: Between October and November 2024, we conducted a survival assessment on this site to evaluate the performance of trees planted in 2022 and 2023. Because the restoration area exceeds 0.5 hectares, we used a sampling approach. Twenty-eight representative sample plots containing 15,240 planted trees were assessed, representing approximately 30% of all trees planted on the site.

The assessment

included *Khaya anthotheca*, *Maesopsis eminii*, *Cordia africana*, *Albizia coriaria*, *Milicia excelsa*, *Prunus africana*, *Markhamia lutea*, *Eucalyptus grandis*, *Terminalia superba*, and *Coffea canephora*. Within each sample plot, field teams counted the number of living, dead, and missing trees by species. Tree height and general condition were also recorded to assess growth performance.

Trees planted in 2022 had an average survival rate of 71%, while trees planted in 2023 had an average survival rate of 60%. The average tree height ranged from 1.6 m for the 2022 cohort to 0.8 m for the 2023 cohort. For each plot, survival was calculated using the formula: **Number of Living Trees ÷ Number of Trees Originally Planted × 100**.

During the assessment, the team also recorded evidence of maintenance activities such as weeding, mulching, intercropping, and protection from grazing, and documented any signs of pests, disease, or environmental stress. Out of the 15,240 trees assessed, 9,906 were alive, resulting in an overall survival rate of **65%** for the site.

What are the major factors influencing the observed survival rate on this site?

Describe the factors that contributed to the reported survival rate. Consider factors such as rainfall, drought, pests and diseases, fire, grazing, maintenance activities, species suitability, soil conditions, or community participation.

Example: The overall survival rate on this site was 74%, although survival varied across species and planting cohorts. Trees planted in 2024 had a survival rate of 78%, while trees planted in 2025 had a survival rate of 69%, largely because the older cohort had more time to establish before the dry season.

Among the species assessed, *Grevillea robusta* recorded the highest survival rate at 85%, followed by *Albizia coriaria* at 80% and *Maesopsis eminii* at 76%. Lower survival rates were observed for *Terminalia superba* (65%) and *Cordia africana* (61%), particularly in areas with shallow soils and lower moisture retention.

Monitoring results indicated that prolonged dry conditions were the primary cause of mortality, especially among recently planted seedlings. Additional factors affecting survival included livestock grazing in areas with damaged fencing, competition from invasive

weeds, and localized pest infestations affecting some Cordia africana seedlings. In contrast, areas that received regular weeding, mulching, and community-led protection recorded consistently higher survival rates across all species.

Based on these findings, the project plans to strengthen maintenance activities in underperforming areas, conduct replacement planting where necessary, and closely monitor species that showed lower survival rates during the next assessment period.

Have you started maintaining the trees grown on this site?

Select **"Yes"** if maintenance activities have been undertaken on the site and **"No"** if maintenance activities have not yet started.

What maintenance activities have you undertaken over the past six months?

Describe the maintenance and monitoring activities undertaken during the reporting period, including the type and frequency of activities conducted. Where applicable, explain how local communities participated in site maintenance and monitoring efforts.

***Example:** During the reporting period, community volunteers and field officers conducted monthly follow-up visits to support farmers in maintaining planted trees. Farmers were trained and encouraged to maintain a 1-meter weed-free radius around seedlings to reduce competition for water and nutrients, apply mulch to conserve soil moisture, and protect trees from livestock damage through fencing and controlled grazing practices. Field teams monitored tree survival and health during each visit, identified dead or damaged seedlings for replacement, and provided targeted guidance to farmers whose trees showed signs of poor growth or stress. Monitoring results showed higher survival rates on farms where recommended maintenance practices were consistently applied, highlighting the importance of regular follow-up and farmer support.*

Have you done any replanting of previously planted trees on this site?

Select **"Yes"** if dead or damaged seedlings were replaced during the reporting period and **"No"** if no replacement planting was conducted. Please refer to this guidance on [how to report Tree Replacement Numbers for TerraFund Projects](#).

List the trees you replanted by species

Report the number of replacement trees planted by species during this reporting period. Use **scientific names only** and ensure the species align with the original planting plan or any approved species changes. Only report seedlings planted as replacements during the

current reporting period. Please refer to this guidance on [how to report Tree Replacement Numbers for TerraFund Projects](#).

4. **Photos and videos**

Please add any images or videos of the Site. You are required to upload at least 5 photos and videos. Please include photos to indicate the latest progress, tree survival, and evidence of changes in people's skills and capacities, along with changes in the landscape. Please ensure images contain GPS metadata. You can easily submit photos with GPS data from the field using the TerraMatch app. [Learn more about how to submit High-Quality Photos on TerraMatch](#). When uploading files, use the naming convention **Project_Site_Activity/Species_Date** (e.g., *GreenFuture_Molo_TreePlanting_2026-05-15.jpg* or *GreenFuture_Molo_GrevilleaRobusta_2026-05-15.jpg*).

Photos and videos (media/file upload)

If you are collecting photos using an application other than TerraMatch, please enter a link to shared drive here (Link)

Additional Documents (file upload)