**Sample Land Tenure Capture Form**

This Land Tenure Capture Form is intended to assist in the documentation of land agreements for TerraFund projects. The level of detail and the inclusion of specific sections may vary depending on the agreement's complexity and legal requirements. Restoration champions must ensure that the format of their agreement complies with all relevant local and national laws.

The sample provided below is merely a reference; champions are encouraged to utilize any format that suits them best.

**1.** **Parties involved:**

a. Full names and contact information of the landowner(s)

* *Name :...............................................................................................................................*
* *Address: .............................................................................................................................*
* *Phone:...............................................................................................................................*
* *Email : ..................................................................................................................................*

b. Full names and contact information of Your Organization's Representative

* *Organisation : …..................................................................................................................*
* *Name :...............................................................................................................................*
* *Address:….............................................................................................................................*
* *Phone:…...............................................................................................................................*
* *Email:…................................................................................................................................*

**2. Size and location of the land**

* *Property size (acres or square meters): .............................................................................*
* *Location (GPS coordinates or address): .............................................................................*

**3.** **Type of land (select one)**

* *Community land*
* *Private land*
* *Government-owned land*
* *Others (please specify):*

**4.** **Purpose of Agreement (Clearly state the purpose of the agreement, such as leasing, renting, or sharing land for farming, tree growing-farmer acceptance of tree planting on his/her land and responsibilities of maintenance)**

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**5.** **Terms and Duration**

* *Start date of the agreement................................................................................................*
* *End date of the agreement …...............................................................................................*

**6.** **Compensation (If any)**

* *Amount:….............................................................................................................................*
* *Payment schedule (e.g., monthly, annually): ....................................................................*
* *Clarify any conditions for rent adjustments, if applicable: ...............................................*

**7.** **Responsibilities (Define the responsibilities and obligations of both parties)**

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8. **Land Use (Describe the permitted land use and any restrictions or limitations e.g, agroforestry, afforestation, beekeeping, agriculture, etc.)**

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**9.** **Compliance with Laws (Ensure that the agreement complies with all relevant local, state, and national laws and regulations)**

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**10** **Dispute Resolution (Include a section that outlines the process for resolving disputes between the parties, which may involve mediation, arbitration, or legal action)**

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Signatures

….................................................. …...................................................

Landowner Name: Representative Name:

Date: Date:

**Witnesses**

….................................................. …...................................................

Name: Name:

Date: Date:

**Optional: Attachment any additional documents or maps that are integral to the agreement, such as property surveys or site plans if applicable.**